

How to Use an AP Stylebook

AP Stylebook

TODAY

*We will learn **how to** search for terms in the **AP Stylebook** to copy edit work made for media publications.*

*I will work with my team to learn the different ways to find terms and copy edit publication copy using the **AP Stylebook**.*

ON YOUR OWN

*Using the Associated Press Stylebook at your desk, find & correct the **four errors** in the sentence to the right. Write the sentence correctly on a sheet of paper.*

The Theatre department will perform the classic play Macbeth on Friday, February 9.

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The **theater** department will perform the classic play “**Macbeth**” on Friday, **Feb. 9**.

YOU SHOULD HAVE LEARNED

- 1. Look at every sentence six times for SCAN-UP: spelling, capitalization, abbreviations, numbers, usage, and punctuation*
- 2. Use the table of contents & index for quickly finding entries in the whole book*
- 3. Search specific first, then more general to find a term. Read the book and use it every time to become familiar with its contents.*
- 4. Know the special sections & use copy editing marks to get better at editing copy for publications.*

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Governor Lee Dur walked the neighborhood to canvas voters about issues they care about including healthcare and illegal immigrants.

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Gov. *Lee Dur* walked the neighborhood to **canvass** voters about issues they care about including **health care** and **illegal immigration**.

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Every one adjusted there clocks when Daylight Savings Time came on the second Sunday of March at 2 am.

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Everyone *adjusted their*
clocks when **daylight saving**
time *came on the second*
Sunday of March at 2 a.m.

PRACTICE WORKSHEET KEY

- I. Despite studying as a foreign-exchange student in the **Middle East**, **junior** Harry Feat still did not know **Muslims** believe in **God**.*
- II. Government **teacher** Juanita Rivera earned her **bachelor's degree** in **history** from Cityville University – the **first** in her family to graduate with a college degree.*
- III. The varsity **football** team's **day-to-day** grind is apparent on the **quarterback's** face when he crossed the **5-yard** line.*

INDIVIDUAL PRACTICE

- I. The honors Government class was studying the European Union and all the countries that compose it. Ukraine wanted to join the E.U. and NATO during the Russian invasion, but it was denied. The United States and other NATO countries would have had to immediately go to war, which president Joe Biden carefully acknowledged during the State of the Union Address on Tuesday, March 1, 2022.

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